After you receive a registration invitation email, complete the following steps to create a new account that links to an existing account.

1. From the registration invitation email, click the link to create an account.
   The Welcome to MyChildrensPortal page will display.

2. Enter the patient’s date of birth.

3. Answer the security question.

4. Select the box to agree to the Terms of Use and Privacy Policy.

5. Click Next, Create Your Account.

6. If you already have an account for another child, select Sign In.
   You will see the Sign into Children’s National Hospital screen.

7. Sign in with the email address or username and password that you used previously for your other child’s account. This will link your children under one account.

8. You have created an account for the child and successfully linked the accounts. The MyChildrensPortal homepage will display.

9. To see the health record for a different child, select the down arrow next to the current child’s name in the top right corner.

Portal support is available 24/7 at 877-621-8014