

**SUBJECT: Affiliating Schools of Nursing Request for
Clinical Experience – Graduate Students**

PROCEDURE: NUR:II:3111P

DATE EFFECTIVE: 08/98

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I. PROCEDURE

Children's National provides affiliate nursing schools the opportunity to request clinical or observational educational experiences for graduate nursing students.

A. Request for Clinical or Observational Experience

1. The request for and provision of clinical and observational experiences for graduate nursing students is consistent with the current agreement between the affiliate school of nursing and Children's National.
2. Each school of nursing is to submit a written request to Nursing Education and Professional Development (NEPD) for clinical or observational experiences, at the beginning of each academic semester. The request must specify:
 - a) Name of the graduate student
 - b) Dates and times of the desired clinical experiences
 - c) Faculty member name, telephone number, fax number, and e-mail address
3. Each School of Nursing must also provide:
 - a) Copy of the course description and clinical learning objectives
 - b) Documentation of liability insurance
 - c) Health clearance statement for each graduate student seeking clinical experiences including documentation of the following:
 - (1) Measles – students born before 1957 must show proof of one dose of vaccine and students born after 1957 must show proof of two doses of the vaccine or titer.
 - (2) Rubella – one dose of vaccine after first birthday or titer
 - (3) Mumps – one dose of vaccine after first birthday or titer
 - (4) Polio – three doses of vaccine
 - (5) Tetanus booster within 10 years
 - (6) Tuberculosis – annual negative PPD. If positive PPD, must have negative chest x-ray within 12 months

- (7) Varicella – vaccine, history of disease or titer report
 - (8) Influenza vaccine – within 12 months
- d) Current Basic Life Support (BLS) for Healthcare Providers card for each graduate student seeking clinical experiences.
 - e) Copy of the graduate student's DC RN license and/or letter of supervised practice.
 - f) Negative background check within twelve months.
 - g) Confirmation of a negative drug test result.
4. Clinical and observational experiences will be arranged consistent with the:
 - a) Course's identified clinical and observational learning objectives.
 - b) Number of students that the clinical unit/service can accommodate during the requested times.
 5. The NEPD Affiliate Coordinator will provide a list of departmental preceptor contacts. The school's Affiliate Coordinator is responsible for obtaining placement with the preceptor contact at least one month prior to semester start.
 6. Confirmation of student placement is verified once the preceptor agreement form is completed and returned to NEPD and the school affiliate coordinator.
 7. The departmental preceptor contact will coordinate student precepted clinical experiences based on preceptor and unit availability.
 8. NEPD personnel will maintain copies of preceptor agreements for clinical or observational experiences with supporting documentation.

B. Student Orientation

1. Clinical Graduate nursing students must complete a mandatory Central nursing and unit/role specific orientation prior to the clinical rotation. (Current employees of Children's National are exempt from this orientation session).
2. NEPD will provide the graduate nursing student's central nursing orientation.
3. Content of the graduate students' Central orientation includes but is not limited to the Children's National:
 - a) Organizational mission & standard of excellence
 - b) Ethics
 - c) Organizational structure (Hospital/Division of Nursing and Patient Services)

- d) Nursing Professional Practice Model
- e) Web based educational training for electronic record documentation
- f) Maintaining safety at the point of care
- g) Communication, collaboration and coordination
- h) Medication administration safety and adverse reaction reporting
- i) Medication and Treatment Policy for faculty and students
- j) Math calculation exam
 - (1) Clinical graduate students must obtain a score of 84% or higher on the medication calculation exam.
 - (2) Graduate students who do not achieve a score of 84% or higher are offered individualized remediation from the NEPD Affiliate Coordinator and a second exam is administered.
 - (3) When a graduate student fails to achieve a score of 84% or higher on the second exam, the School of Nursing is contacted for appropriate action.
- k) Departmental preceptors will facilitate the student's unit-based orientation.
- l) Completion of the following CHEX modules and assessments:
 - (1) Patient and Family Education
 - (2) Population Specific Care for Newborns
 - (3) Population Specific Care for Infants
 - (4) Population Specific Care for Preschoolers
 - (5) Population Specific Care for Toddlers
 - (6) Population Specific Care for School-Age Children
 - (7) Population Specific Care for Adolescents
 - (8) Population Specific Care for Adults
 - (9) Child Abuse and Neglect
 - (10) Domestic Violence
 - (11) Children's National - Care of the Solid Organ Transplant Patient
 - (12) Pain Management: Assessment of Pain
 - (13) Pediatric Restraint and Seclusion

- (14) The Joint Commission's National Patient Safety Goals
 - (15) Principles of Patient Identification at Children's National
 - (16) Children's National - Anti-Coagulation
- m) Completion of Contract Orientation manual including the following information:
- (1) Bloodborne Pathogens
 - (2) Infectious Waste
 - (3) Disasters and Emergency Management
 - (4) Hazardous Chemicals
 - (5) Latex Allergy
 - (6) Tuberculosis
 - (7) Back Safety
 - (8) Electrical Safety
 - (9) Code Purple
 - (10) Work Place Diversity
 - (11) Successful completion of the safety quiz (90%)
- n) Graduate nursing students whose sole purpose is a non-clinical focus of their studies are required to complete:
- (1) NEPD on site student orientation
 - (2) Contract Orientation Manual
 - (3) Safety test with a score of at least 90%
 - (4) The following CHEX modules:
 - Affiliate Orientation Graduate Nurses Non-clinical
 - Joint Commission National Patient Safety Goals
 - Principles of Patient Identification
 - Other modules/assessments as recommended/ assigned by department
- o) NEPD personnel will maintain documentation of the graduate student's successful completion of Central nursing orientation.

C. Required Logistics

Graduate students are required to wear a Children's National temporary identification badge whenever they are on the Children's National campus for clinical and related experiences.

D. Clinical Management System Access (CERNER)

In collaboration with the office of Medical-Dental staff, the Nursing Education Affiliate Coordinator will support in providing access to the CTI based clinical management system after successful completion of the assigned assessments.

II. **REVIEW OR REVISION DATE**

Original: 08/98
Reviewed: 03/00
Revised: 04/01
Reviewed: 10/01
Revised: 08/04,
Revised: 06/09
Revised: 03/12

III. **REFERENCES**

Children's National Policy 3008 - Orientation for Faculty of Affiliating Schools of Nursing.

Children's National Policy 3111 - Affiliating Schools of Nursing Request for Clinical Experience -Graduate Students.

District of Columbia Municipal Regulations for Nurse Practitioners. (2011) Title 17. Chapter 59. Retrieved February 24, 2011 from http://hpla.doh.dc.gov/hpla/frames.asp?doc=/hpla/lib/hpla/prof_license/services/pdffile/nursing/nurse_practitioner_chap_59_regs_8-10-05.pdf

Joint Commission. (2011). Human resources and national patient safety goals. Retrieved February 24, 2011 from <http://amp.jcrinc.com/Frame.aspx>.

Mosby's Nursing Consult. (2011). Retrieved February 24, 2011 from <http://www.nursingconsult.com/php/236050506-2/home.html>.